



“How to Get Help for your Child in School”

1. Make an appointment to meet your child's teacher.
2. The class teacher may implement "School Action" help for your child. If not, make an appointment to meet the school SENCO - the Special Education Needs Co-Ordinator

There are two stages of school support

School Action

The class teacher, is responsible for working with your child on a day-to-day basis, and devises ways to help your child within the mainstream classroom.

The teacher may also collect information about your child's difficulties, and monitor and review progress.

The help given may be recorded in an Individual Education Plan (IEP)

School Action Plus

If your child does not make enough progress, the teacher or the SENCO, should get advice from other specialists outside the school.

This might be a specialist teacher or an educational psychologist.

The help given, and the IEP, may be adjusted taking account of advice given by the specialist.

At both stages the school must talk to you about any help they give your child, or about any specialist they invite to assess your child and give advice.

Your views are very important at all times.



Disagreement

If you disagree with your child's school, you may seek advice from the Parent Partnership Service, and get access to the disagreement resolution service.

Further Support

Statutory Assessment

If the school cannot meet your child's special educational needs from its own resources, and despite help at School Action and School Action Plus, your child is not making reasonable progress, the school, and or you, should ask the LEA (Local Education Authority) to start a Statutory Assessment.

It is important that your child continues to get the help, monitoring and review at School Action Plus.

A Statement

A Statement of Special Educational Needs describes all your child's SEN and the special help that your child should receive.

Disagreement

If you disagree with the decisions of the LEA, the LEA will tell you about Mediation Arrangements and the fact that you have a right to appeal to SENDIST (Special Educational Needs and Disability Tribunal)



Further Information

1. For a free copy of
"Special Educational Needs - A Guide for Parents & Carers"
Telephone: 0845 602 2260

2. For a free copy of
"A Guide for Parents to Part 4 of the Disability
Discrimination Act"
Telephone: 0845 762 2633

3. For a free copy of
"SEN: How to Appeal"
Telephone: 0845 602 2260

4. Warwickshire Parent Partnership Scheme,
Telephone: 024 7658 8464
email: pps@cedc.org.uk

5. Coventry Parent Partnership Scheme:
Telephone : 024 7667 4307
email: parental.partnership@coventry.gov.uk

For further information contact NWDA Helpline
Telephone: - 07814 827660 or 02476 316813
Email: - seekingadvice@virginmedia.com

NWDA 2011

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